

ASSEMBLY POLICY

- Assemblies are held in the school hall when the hall is available or on the concrete slab behind the hall when the hall is occupied.
- Grade 12 learners are given the privilege of sitting in the gallery, while the rest of the school is seated in classes in the body of the hall – Grade 8s in the front and Grade 11s at the back.
- Learners congregate at the demarcated assembly point for their grade and proceed to the hall in an orderly fashion under the supervision of their register teachers.
- Educators and the executive members of the RCL sit on the stage unless it is required for a special ceremony when these people will sit on chairs lining the side walls.
- Members of the RCL prepare the hall and the technical crew prepares the public address system for the assembly and control and supervise learners.

The Principal's Assembly A formal assembly is held once a week (Mondays), with short assemblies on Tuesdays and Thursdays if not being used for other purposes) Assemblies are also held on the last day of each term, and on special occasions such as Prize Giving, Presentation of Colours etc. The Principal may assign this duty to a Deputy or Department Head

Representative Council of Learners' Assembly is held when requested by the RCL and conducted by the Executive Committee of the RCL

Grade Tutors' Assembly is held from time to time and conducted by Grade Tutors

Guest Speakers are invited to address learners on a variety of topics such as AIDS awareness, health matters, careers, ways in which pupils can render community service and other topics having a bearing on real life problems. Pupil involvement and commitment should be encouraged.

During an assembly provision is made for the following:

- A reading and prayer – taking cognisance of the fact that learners come from a variety of religious persuasions. Dogma is not acceptable. Pupils are encouraged to provide suitable material, specific to their beliefs, for inclusion in the assembly, particularly in honour of a religious festival.
- Congratulations on the academic, sporting or cultural achievements of learners and educators.
- Announcement of events
- Reports on school activities and excursions.
- Thanks to people who have rendered service.
- Discussion of school rules
- Singing of the National Anthem and other appropriate songs.
- Focus on the Mission Statement